



Enhanced Disclosure for non-UK residents

**Please read the following information carefully.
You will need to act upon it as soon as possible.**

Thank you for accepting your offer. We now need to ask you to complete an Enhanced Disclosure Online form for the UK Disclosure and Barring Service check for your period of residence in the United Kingdom. **As you have firmly accepted our offer you will need a police report for the country you lived in prior to coming to live in the UK.** If you have lived in more than one country prior to coming to live in the UK you will need to obtain a police report for every country. If you have not yet come to live in the United Kingdom you still will be required to obtain a report from the Police records in your home country.

You will need to contact the Police Authority in your home country and provide them with the following information:

- **Your full name**
- **Your date of birth**
- **Your address in your home country** (or your last address in your home country if you are no longer living in that country)
- **The purpose for which the Police Certificate/Information is required** (this check is required by the UK government for all applicants entering specific courses and/or occupations. The purpose of these checks is to establish the suitability of an applicant to work with children and vulnerable adults to facilitate safer recruitment and to protect these groups)

- **The address to whom the applicant wishes the Certificate to be sent** (this should be: Admissions, University of Northampton, Waterside Campus, University Drive, Northampton, NN1 5PH)
- **A photocopy of your current passport**
- **2 passport-sized photographs**

The Police Authority in some countries may also require you to provide a full set of authenticated fingerprints (you will need to find out from your own country whether this is required).

The Police Authority in your own country may charge for this service – you will need to ask them to tell you what the cost will be.

Failure to obtain this certificate/information may result in you not being able to take up your placement on the course, which would jeopardise your qualification.