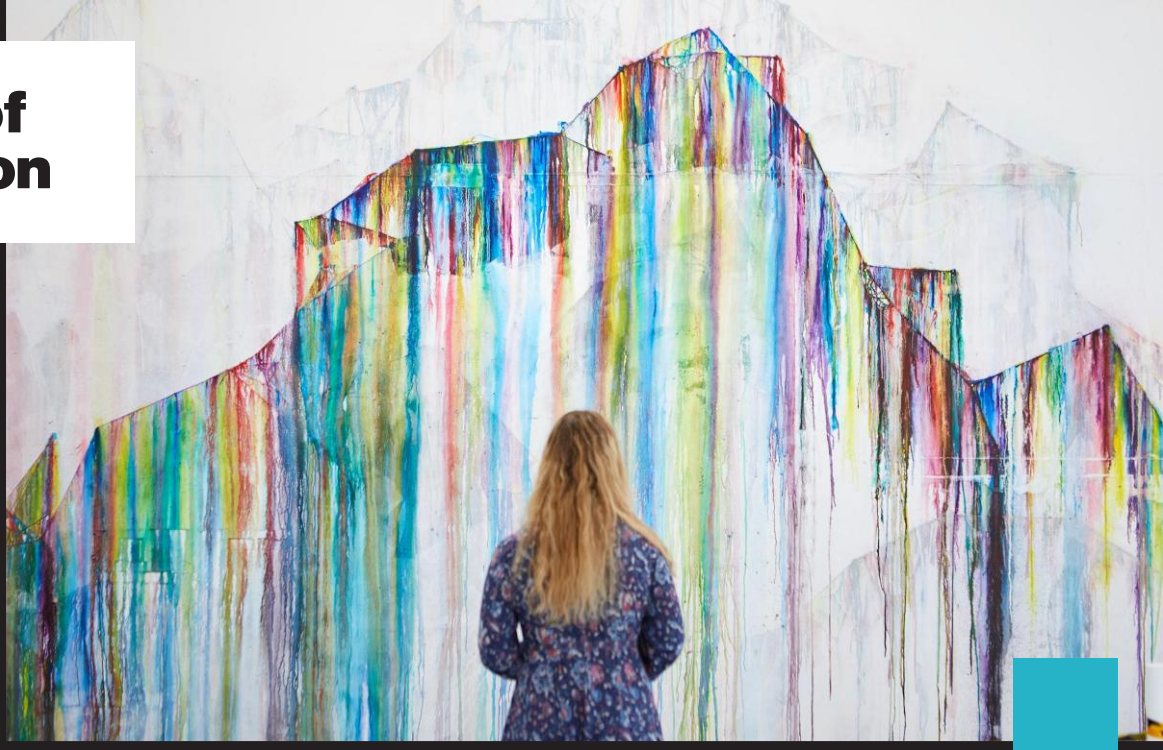
University of Northampton



BA (Hons) Fine Art .

Interview Guidance Notes .

Congratulations, you have successfully been selected for an interview at the University of Northampton. The interview process will be kept as informal as possible and is aimed at helping us to get to know you and help you decide whether this is the right course for you.

Interviews2020@northampton.ac.uk

TEF Gold Teaching Excellence Framework

BA (Hons) Fine Art

Checklist

To do	Done
1.Read this document thoroughly as important instructions are included.	
2.Respond to your interview invite (as detailed above).	
3. Email your qualifications/certificates to admissions (more information below).	
4.Make a note of your interview date and time in your calendar.	
5.Prepare for your interview, please see details below.	
6.Documents you will need to bring with you on the day are: • ID (photographic) – more information below • Copies of qualifications or certificates (originals are *not* required)	
7.Plan your journey, make sure you know where you're going and how you're getting here.	
8.Put in a request for reasonable adjustment(s), if applicable.	
9. We advise eating a meal before the selection process begins as only short breaks are planned.	
10. Bring bottled water for consumption during the afternoon.	

Before your interview

Accept your interview

Please accept your interview date through UCAS.

If you have extenuating circumstances which means you cannot attend on the day we have scheduled, please email interviews2020@northampton.ac.uk prior to your interview date and include your UCAS ID. A new date, if available, will be scheduled for you within two working days. Please check your UCAS Track for updates.

Interview details

Arrival and structure of the day

The time listed on your interview invite is your **arrival time**. This is set 30 minutes before your interview start time, so you can complete registration and have a chance to get settled before you are taken for your interview.

Should you be running late/unable to attend on the day please let the Interviews Team know as soon as possible. If you arrive after this time you may be unable to participate, and you will need to reschedule your interview. On arrival please **report to the Interview Registration Desk** on the ground floor of the Learning Hub.

Campus tours

During the day, you will be able to take a tour of the Campus, speak to current students about what it's like to study here, view on-campus accommodation, visit the Students' Union and drop in with your Student Services team and Employability team to get your queries answered. Our cafes and restaurants will be open for you to grab a bite to eat throughout the day and the town centre is a short 10-minute walk through Becket's Park so be sure to explore during your visit.

If you would like a guided campus tour during your visit, these are available at 11.30am or 3pm. Please register via the links below for your preferred tour time. Details of where to meet your tour registration confirmation email.

Please click the time below to register for the tour of your choice:
11.30am
3pm

Guests

Guests are welcome to accompany you to campus and will need to collect a visitor pass when you arrive at registration. Our tours, drop ins and cafes will be available for them to make use of whilst they wait for you to finish your interview.

Photographic identification

You will need to show photographic identification at registration (Interview Registration Desk, ground floor, Learning Hub). The documents most commonly used are:

- Original valid passport
- Photographic drivers licence card.

Interview

We know that an interview can be a daunting experience. We make allowances for nerves and we endeavour to make the process as enjoyable as possible.

The interview will give you an opportunity to explore the potentials of the course. It will also give us the chance to know you better and provide you with early guidance in how to successfully start the course.

The interview will be relatively informal and will include a Fine Art programme overview, and an interview with the members of our academic staff team.

During your interview you will be asked to present us your portfolio, discuss your creative work and answer any questions about it.

Preparation for interview

Please read the following information and instructions carefully, they are intended to help you with your interview.

- We would like you to bring a portfolio of work with you that fully represents your art practice.
- Please do not over edit as we like to see a reasonable quantity of work and remember to include sketchbooks.
- Larger pieces of work that are difficult to transport can be photographed and included in the portfolio (but we love to see actual artworks).
- It would be wise to identify some of the key pieces of work in advance, as we may ask you to tell us how you would identify the strongest work in your portfolio (and possibly the weakest).

Your interview day is expected to finish around 6pm, at the latest.

Other documentation

For some courses it is necessary to obtain further documentation from you to complete enrolment, such as Disclosure and Barring Service (DBS) documents. If you accept your offer and if we need you to provide this information or evidence, we will email you at a later date with details on how to provide the information of evidence.

How to get here and travel information

For information on transport options, please visit our website.

Travel (Wednesday interviews)

Special Park and Ride and train station bus interview day discount
Applicants attending an interview and their guests can receive a discounted Park and Ride fare to travel to campus on the day of their interview, either from the Park and Ride site or the train station. The discounted rate is £1.20 per person for a return journey. Cash and contactless payments are accepted. Parking is free of charge. This discounted rate will be available for the number 18 bus only. In order to claim the discount, you will need to **show the bus driver your interview invite email** and they will provide you and your guests with the discounted fare.

If you cannot show your interview invite email to the bus driver they will not be able to issue you with the discounted fare and you and your guests will need to pay the full fare.

The address for the Park and Ride is:
Claret Car Park and Saints Car Park, Edgar Mobbs Way, Sixfields, Northampton, NN5 5JR.

The buses depart from Edgar Mobbs Way (not from inside the car parks). It's approximately a 2.3 mile journey for the University. For the full timetable visit the Uno Bus pages.

The number 18 bus also stops outside the front entrance of Northampton train station.

Requests for reasonable adjustment

It is the policy of the University of Northampton that candidates should not be prejudiced as a result of any disability and reasonable adjustments will be made to mitigate unfair discrimination. Therefore, all candidates with disabilities are encouraged to identify and/or request support for actual or potential circumstances in advance. Please contact admissions2020@northampton.ac.uk.
Please note you will be required to provide suitable medical evidence that confirms the nature of your condition and the need for adjustment.