



Interview Guidance Notes.

BSc (Hons) Paramedic Science.

**University of
Northampton**

UoN

interviews2019@northampton.ac.uk



BSc (Hons) Paramedic Science

Congratulations, you have successfully been selected for an interview at the University of Northampton. The interview process will be kept as informal as possible and is aimed at helping us to get to know you and help you decide whether this is the right course for you.

Checklist

To do	Done
1. Read this document thoroughly as important instructions are included.	
2. Respond to your interview invite (as detailed below).	
3. Email your qualifications/certificates to admissions (more information below).	
4. Make a note of your interview date and time in your calendar.	
5. Preparation for interview, please see the details below.	
6. Documents you will need to bring with you on the day are: <ul style="list-style-type: none">• ID (photographic) – more information below.• Copies of qualifications or certificates (originals are <i>not</i> required).	
7. Plan your journey, make sure you know where you're going and how you're getting here.	
8. Put in a request for reasonable adjustment(s), if applicable.	
9. We advise eating a meal before the selection process begins as there only short breaks are planned.	
10. Bring bottled water for consumption during the afternoon.	

Before your interview

Accept your interview

Please accept your interview date through UCAS.

If you have extenuating circumstances which means you cannot attend on the day we have scheduled, please email interviews2019@northampton.ac.uk prior to your interview date and include your UCAS ID. A new date, if available, will be scheduled for you within two working days. Please check your UCAS Track for updates.

Provide Qualifications and Certificates

Before your interview please email your certificates to myqualifications@northampton.ac.uk (original documents are not required). We require the following:

- GCSE English Language, Mathematics and Science certificates
- A Levels or Level 3 qualification certificates (if already completed)
- If you have any equivalent level 2 qualifications, then please email these to myqualifications@northampton.ac.uk so that they can be checked

If you are not able to email your certificates they can be posted to the Admissions Office, University of Northampton, Newton, St Georges Avenue, Northampton, NN2 6JB.

Interview details

Arrival and structure of the day

The time listed on your interview invite is your **arrival time**. This is set as 30 minutes before your interview start time, so you can complete registration and have a chance to get settled before you are taken for your interview.

Should you be running late / unable to attend on the day please let the [Interviews Team](#) know as soon as possible. If you arrive after this time you may be unable to participate, and you will need to reschedule your interview. On arrival please **report to the Interview Registration Desk** on the ground floor of the [Learning Hub](#).

During the day, you will be able to take a tour of the Campus, speak to current students about what it's like to study here, view on-campus accommodation, visit the Students' Union and drop

in with our Student Services team and Employability team to get your queries answered. Our cafés and restaurants will be open for you to grab a bite to eat throughout the day and the town centre is a short 10 minute walk through Becket's Park so be sure to explore during your visit. Guests are welcome to accompany you to campus and will need to collect a visitor pass when you arrive at registration. Our tours, drop ins and cafés will be available for them to make use of whilst they wait for you to finish your interview.

Your interview day is expected to finish around 6pm, at the latest.

Photographic identification

You will need to show photographic identification at registration (Interview Registration Desk, ground floor, Learning Hub). The documents most commonly used are:

- Original valid passport
- Photographic drivers licence card.

Interview

Please bring with you **a passport size photograph of you**, with **your name clearly written** on the back and hand this to the Tutor leading the interview day.

12.30-13.00	Registration
13.00-13:30	You will have an introduction, explained the day schedule and given course information by the Paramedic Science team.
13:30-18:00	You will be divided into two groups. You will then undertake a group discussion, group exercise and an individual interview. You will also have a campus tour with our Paramedic Science students.

Other documentation

For some courses it is necessary to obtain further documentation from you to complete enrolment, such as Disclosure and Barring Service (DBS) documents.

If you accept your offer, and if we need you to provide this information or evidence, we will email you at a later date with details on how to provide the information or the evidence.

How to get here and travel information

For information on transport options, please visit our [website](#).

Travel (Wednesday interviews)

Special Park and Ride interview day discount

Applicants attending an interview and their guests can receive a discounted Park and Ride fare to travel to campus on the day of their interview. The discounted rate is £1.20 per person for a return journey. Cash and contactless payments are accepted. Parking is free of charge.

In order to claim this discount, when you arrive at the Park and Ride car park, you will need to **report to the security cabin, show your interview invite email and collect your Interview Pass**. Please ensure you leave enough time to do this as there may be queues during peak periods (between 11am and 2.30pm).



The image to the left shows the security cabin that you need to look out for. It is near the entrance to the car park. **You must show your Interview Pass to the bus driver on both your journeys to gain your discounted travel so please keep it with you.**

If you cannot show your interview invite email at the security cabin at the Park and Ride car park, they will not be able to issue you with an Interview Pass and you and your guests will need to pay the full fare.

The address for the Park and Ride is:

Claret Car Park and Saints Car Park, Edgar Mobbs Way, Sixfields, Northampton, NN5 5JR.

The buses run every 10 minutes (Monday – Friday) and depart from Edgar Mobbs Way (not from inside the car parks). It's approximately a 2.3 mile journey to the University. For the full timetable visit the [Uno Bus pages](#).

Requests for reasonable adjustment

It is the policy of the University of Northampton that candidates should not be prejudiced as a result of any disability and reasonable adjustments will be made to mitigate unfair discrimination. Therefore, all candidates with disabilities are encouraged to identify and/or request support for actual or potential circumstances in advance. Please contact admissions2019@northampton.ac.uk.

Please note you will be required to provide suitable medical evidence that confirms the nature of your condition and the need for adjustment.