



Interview Guidance Notes.

BA (Hons) Social Work.

**University of
Northampton**

UoN

interviews2019@northampton.ac.uk



BA (Hons) Social Work

Congratulations, you have successfully completed the first steps of the selection process for the BA (Hons) in Social Work and we would now like to invite you to an interview at the University of Northampton. The interview process is a chance to ensure that you are right for the course and the course is right for you.

Checklist

To do	Done
1. Read this document thoroughly as important instructions are included.	
2. Respond to your interview invite (as detailed below).	
3. Email your qualifications/certificates to admissions (more information below)	
4. Make a note of your interview date and time in your calendar.	
5. Preparation for interview, please see the details below. <ul style="list-style-type: none">• Re-read your personal statement.• Research issues in contemporary social work practice in the UK.	
6. Documents you will need to bring with you on the day are: <ul style="list-style-type: none">• ID (photographic) – more information below.• Copies of qualifications or certificates (originals are <i>not</i> required).	
7. Plan your journey, make sure you know where you're going and how you're getting here.	
8. Put in a request for reasonable adjustment(s), if applicable.	

Before your interview

Accept your interview

Please accept your interview date through UCAS.

If you have extenuating circumstances which means you cannot attend on the day we have scheduled, please email interviews2019@northampton.ac.uk prior to your interview date and include your UCAS ID. A new date, if available, will be scheduled for you within two working days. Please check your UCAS Track for updates.

Provide Qualifications and Certificates

Before your interview, please email your certificates to myqualifications@northampton.ac.uk (original documents are not required). We require the following:

- GCSE English Language and Mathematics certificates
- A Levels or Level 3 qualification certificates (if already completed)
- If you have any equivalent level 2 qualifications, then please email these to myqualifications@northampton.ac.uk so that they can be checked

If you are not able to email your certificates, they can be posted to the Admissions Office, University of Northampton, Newton, St Georges Avenue, Northampton, NN2 6JB. Alternatively, you can always bring them with you to our Waterside Campus on the day of your interview.

Interview details

Arrival and structure of the day

The time listed on your interview invite is your **arrival time**. This is set as 30 minutes before your interview start time, so you can complete registration and have a chance to get settled before you are taken for your interview.

Should you be running late / unable to attend on the day please let the [Interviews Team](#) know as soon as possible. If you arrive after this time you may be unable to participate, and you will need to reschedule your interview. On arrival please **report to the Interview Registration Desk** on the ground floor of the [Learning Hub](#).

During the day, you will be able to take a tour of the Campus, speak to current students about what it's like to study here, view on-campus accommodation, visit the Students' Union and drop in with our Student Services team and Employability team to get your queries answered. Our cafés and restaurants will be open for you to grab a bite to eat throughout the day and the town centre is a short 10 minute walk through Becket's Park so be sure to explore during your visit.

Guests are welcome to accompany you to campus and will need to collect a visitor pass when you arrive at registration. Our tours, drop ins and cafés will be available for them to make use of whilst they wait for you to finish your interview.

Guided campus tours

If you would like a guided campus tour during your visit, this is available at 11.30am. Please register via the link below for your campus tour. Details of where to meet your tour guide will be included in your tour registration confirmation email. Please **click the time below to register** for the campus tour:

[11.30am](#)

Photographic identification

You will need to show photographic identification at registration (Interview Registration Desk, ground floor, Learning Hub). The documents most commonly used are:

- Original valid passport
- Photographic drivers licence card

Interview

The interview has two main parts.

1. The first part of the interview is a panel interview and focuses on your experience, how you approached the written task, your understanding of principles key to social work, and your awareness of the challenges of the course.

If you are successful in the panel interview you will then be invited to take part in the second part of the interview process on the same day. If you are not successful, you will be provided with information about alternative routes into social work and alternative courses within the subject area.

2. The second part of the interview is a group discussion. This part focuses on how you communicate and work as part of a group. The group discussion is run and assessed by members of the University's Service Users and Carers Group.

Preparation for interview

- Before the interview, it is important to **re-read your personal statement** and to reflect upon how your experience has prepared you for the course.
- You also need to ensure that you have **researched issues in contemporary social work practice in the UK**. Two useful sources for this are the [Community Care](#) website and the British Association of Social Workers website, especially the pages related to the [Professional Capabilities Framework](#).

Other documentation

For BA (Hons) Social Work it is necessary to obtain further documentation from you to complete enrolment, such as Disclosure and Barring Service (DBS) and Occupational Health documents. If you accept your offer, we will email you nearer the start of the course with details of how to provide the information or the evidence.

How to get here and travel information

For information on transport options, please visit our [website](#).

Travel (Wednesday interviews)

Special Park and Ride interview day discount

Applicants attending an interview and their guests can receive a discounted Park and Ride fare to travel to campus on the day of their interview. The discounted rate is £1.20 per person for a return journey. Cash and contactless payments are accepted. Parking is free of charge. In order to claim this discount, when you arrive at the Park and Ride car park, you will need to **report to the security cabin, show your interview invite email and collect your Interview Pass**. Please ensure you leave enough time to do this as there may be queues during peak periods (between 11am and 2.30pm).



The image to the left shows the security cabin that you need to look out for. It is near the entrance to the car park. **You must show your Interview Pass to the bus driver on both your journeys to gain your discounted travel so please keep it with you.**

If you cannot show your interview invite email at the security cabin at the Park and Ride car park, they will not be able to issue you with an Interview Pass and you and your guests will need to pay the full fare.

The address for the Park and Ride is:

Claret Car Park and Saints Car Park, Edgar Mobbs Way, Sixfields, Northampton, NN5 5JR.

The buses run every 10 minutes (Monday – Friday) and depart from Edgar Mobbs Way (not from inside the car parks). It's approximately a 2.3 mile journey to the University. For the full timetable visit the [Uno Bus pages](#).

Requests for reasonable adjustment

It is the policy of the University of Northampton that candidates should not be prejudiced as a result of any disability and reasonable adjustments will be made to mitigate unfair discrimination. Therefore, all candidates with disabilities are encouraged to identify and/or request support for actual or potential circumstances in advance. Please contact admissions2019@northampton.ac.uk.

Please note you will be required to provide suitable medical evidence that confirms the nature of your condition and the need for adjustment.
