

Key Aspects of the University's Policies and Regulations

The University has [academic and student regulations and a number of academic policies](#) that govern the programmes it runs and your progress through those programmes. Please ensure you read these and understand what they say and what they mean for your studies. The [Student Handbooks](#) provide a summary of the most critical information within our Regulations and Policies.

This factsheet is designed to signpost you to key parts of our Regulations and Policies. It should not be used in isolation or as an alternative to reading the full set of Academic and Student Regulations, Student Policies and Student Handbooks – which you must do.

1. The Academic and Student Regulations set out the regulations that govern your programme and its assessment. Some programmes have Supplementary Regulations, for example for professional body reasons. Modules with Supplementary Regulations are identified in the Module Specifications.
2. The University marks using letters rather than percentages. There are grading criteria tables to help explain what is required for you to achieve each grade.
3. Unless there are supplementary regulations, modules can be passed on aggregate.
4. If you sit an exam or submit an assessment this means that you are declaring yourself fit to sit and will not be able to apply for mitigating circumstances afterwards.
5. If you are eligible for, and are given, mitigating circumstances for a piece of assessment you are able to take that assessment at the resit opportunity for an uncapped grade. If you are still not able to take it at that point, or if you fail it then, then you will need to take the whole module again – but the failure does not count towards the accumulated fail limits.
6. If you fail a module you are normally able to repeat the whole module up to two more times, unless you breach the accumulated fail limits for that level of study.
7. If you do not engage with your assessments for a module and have a full profile of LG/NG/AG/G grades for that module at the time of the first Assessment Board you will lose your right to resit those assessments.
8. You must follow the requirements of your award map in order to graduate with the named degree on which you are registered. Deviating off the award map may lead to the award of a Combined Studies degree.
9. If you choose to graduate with an intermediate award you must wait at least 12 months before returning to top-up that intermediate award to a full award. If you are given the intermediate award as a result of academic

failure you are not eligible to return to top-up that intermediate award at a later stage.

10. Full time undergraduate students will normally study 120 credits per academic year. Where students have (an) outstanding module(s) they may be able to study up to 140 credits in an academic year.