**Confirmation of Acceptance for Studies (CAS) Request Form**

This form is for students who need a CAS letter to support their Tier 4 (Student) visa renewal. In order for us to provide you with a CAS Letter, please complete and return this form along with **all** of the following documents to the International Student Support Team in the Student Centre or by email to [iss@northampton.ac.uk](mailto:iss@northampton.ac.uk) :

* A copy of your passport photo page
* A copy of your visa
* Copies of your bank statements (if you are applying overseas)
* Copies of previous CAS Letters (if you have studied at another institution)

|  |  |
| --- | --- |
| **Personal Details:** | |
| Student Number |  |
| Surname |  |
| First Name(s) |  |
| Date of Birth |  |
| Telephone Number |  |
| Email Address |  |
| Current Address  (if you have changed address than please update this with your Student Administration Team) |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Passport and Visa Details** | | | |
| Passport Number |  | Current / Previous Visa Type (e.g Tier 4) |  |
| Passport Expiry Date |  | Visa Expiry Date |  |
| Are you applying for your visa in the UK or Overseas? | |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course Details** | | | | |
| Name of Course |  | | Course Start Date |  |
| Course End Date |  |
| Have you paid any of your tuition fees? | | Yes  No | Confirm amount paid? | £…………………………… |

|  |  |  |  |
| --- | --- | --- | --- |
| **Details of all previous study in the UK** | | | |
| University/College/  School attended | Dates of Study | | Qualification / Degree Awarded |
| Start Date | End Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| I confirm that the information I have given is correct and true to the best of my knowledge. I understand that should this information be incorrect my application for a CAS letter may be delayed or rejected and that this may prevent me from obtaining a Tier 4 visa to study. I also give permission for The University of Northampton to contact UKVI on my behalf regarding my visa application. | |
| **Signed: …………………………………………………** | **Date: ……………………………………………** |

**For Internal Use Only**

|  |  |  |  |
| --- | --- | --- | --- |
| **CAS Assessment** | | | |
| Passport on file: | Yes No | Visa on file: | Yes No |
| Student  applying from: | UK Overseas | Student on Visa log: | Yes No |
| Work Placement: | Yes No | Work Placement Details: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Specific Dates** | | | |
| Course Start Date |  | Course End Date |  |
| Award Board Date |  | Graduation Date |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **3/5/6/8 year CAP** | | | | | | | | |
|  | | | | | | | | |
| **Evidence on File:** | Previous  CAS Letters: | | | | | Oasis  Assessments: | | Other (Please specify): |
|  | | | | | | | | |
| **Academic Progression** | | | | | | | | |
|  | | | | | | | | |
| **Evidence on File:** | Unconditional  Offer: | | | | | Progress  Report: | | Other (Please specify): |
|  | | | | | | | | |
| **English Assessment** | | | | | | | | |
| **UK Degree:**  (Please specify): | | **PAE:** | | **SELT Test:**  Selt Type: \_\_\_\_\_\_\_\_\_\_\_ | | | | **Other**  (Please specify): |
|  | | Reading Score: |  | Reading Score: | | |  |  |
| Writing Score: |  | Writing Score: | | |  |
| Speaking Score: |  | Speaking Score: | | |  |
| Listening Score: |  | Listening Score: | | |  |
| **Overall Score:** |  | **Overall Score:** | | |  |
| **Evidence on file** | | Oasis  Assessment: | | | SELT Test: | | | Other (Please specify): |
|  | | | | | | | | |
| **Tuition Fee** | | | | | | | | |
| Tuition Fee Amount: | £………………………………….. | | | | | Tuition Fees Paid: | | £………………………………….. |
| Repeat Module  Fee Amount: | £………………………………….. | | | | | Repeat Module  Fee Paid: | | £………………………………….. |
| Discount/Scholarship  Received: | Yes No | | | | | If YES, please confirm amount: | | \_\_\_\_\_\_\_\_\_\_\_% |
| **Confirmed by:** | Finance Contact:  (Please Specify): | | | | | Finance  Spreadsheet: | | Other (Please specify): |

|  |  |  |  |
| --- | --- | --- | --- |
| **Additional Notes/Information** | | | |
|  | | | |
|  | | | |
| **CAS Completed by:** |  | Date: |  |
| **CAS Second Checked by:** |  | Date: |  |