**Application for Short Term 3 Month Associate Membership**

**Library and Learning Services**

**Please note that you are required to submit a passport sized photograph with your application form.**

**(45mm high 35mm wide)**

**Please complete ALL fields**

**Name: ……………………………………………………………………..........................................….**

**Address: ……………………………………………………………..........................................………**

**……………………………………………………………..............................................………………..**

**.................................................................................................... Postcode: …………....…………**

**Telephone: …………………...................….**

**Email: …………………........................................................................................................………**

**Membership will run for 3 months from the date of application and is Free.**

**Details of Staff member and University Course applied for.**

**Please note that membership will not be approved unless this form has been countersigned by a member of University staff.**

I confirm the above person has applied for a University course.

**Name of Staff member: ................................................... Email: …………………...................….**

**Staff Signature: .................................................**

**Course: ...........................................................................................................................**

I agree to abide by the Library Code of Conduct, as published on the Library web pages, at <http://www.northampton.ac.uk/Downloads/Rules_and_regulations.docx>

**Signed: ……………………………………………… Date: …………………………………**

Please return this form to: **Library and Learning Services, University of Northampton, Avenue Campus, St George’s Avenue, Northampton, NN2 6JD.** Email notification will be sent when card is ready for collection. Alternatively, applications can be processed during Library staffed hours, Monday – Friday 8am-7pm. Weekends 10am–4pm.

Please indicate your preferred collection site when returning the form via post.

**Park** **Avenue**

**Staff Use Only Processed by .......................... Photo ID .................. Eligibility...................**

**Additional comments ....................................................................................................................**

**Barcode: …………………….. Start Date: ……………………. End Date: …………………**